



TALAVERA JUNIOR SCHOOL
Gun Hill, Aldershot, Hampshire, GU11 1RG
Telephone No: 01252 322156
www.talaverajunior.co.uk
Collaboration Head: Mrs A Webb * Head of School: Mrs L Harman-Box

Friday 29th November

Dear parents and carers,

Important messages

- **Updated attendance guidance from Hampshire County Council**
- **Online safety information evening feedback form:**
<https://forms.gle/sqkU4iC6mAZvuKUc7>
- **Talavera Infant School job opportunity**
- **Aldershot Football Team Spring term sign up**

As a school, we have noticed there is an increase in request for leave, particularly in the month of December. We ask you to be aware that all absences must go through Mrs Harman-Box or Mrs Webb, with our request for leave form completed.

We follow Hampshire's guidance regarding absence from school, alongside national documentation. Rare, significant and unavoidable events may result in authorised absence but this is at the discretion of the school. We strongly believe in attendance at school, knowing that time away from education can have a significant impact on children's academic, social and emotional development.

The school, in-line with Hampshire guidance, will authorise recognised religious holidays and ceremonies. Please be aware that this does not include all religion-related activities; we ask you to communicate with us as to the nature of the activity to allow the correct procedure to be followed. The school is not required to authorise travel days for religious ceremonies. Please be aware that this can impact on the number of authorised and unauthorised days.

If children are absent from school for 10 sessions (5 full days), the family will receive a Penalty Notice. If you have received a First Penalty Notice, you either have up to 21 days to pay £80 or failing that a further 7 days to pay £160. If you have received a second Penalty Notice because you previously received a Penalty Notice in respect of the same child in the preceding three-year period, you have up to 21 days to pay £160 with no option for this second offence to be discharged at the lower rate of £80.

The school will consider whether the case needs to be presented to the Attendance Legal Panel.

We want to remind you that every child has the right to a full-time education. More than that, school

allows children to flourish, to reach their full potential and to have strong life chances. Please continue to work with us to ensure that this is the outcome they have.

Online safety information evening feedback

We would like to extend our sincere thanks to everyone who attended our **Online Safety Information Evening**. Your participation and engagement are greatly appreciated.

To help us improve future sessions, we would be grateful if you could take a few moments to complete a short feedback form. Your thoughts and suggestions are valuable to us, and will help ensure that we continue to provide helpful and relevant information to our school community. You can complete the form here:

<https://forms.gle/sqkU4iC6mAZvuKUc7>

Thank you again for your support.

Talavera Infant School are looking for a Learning Support Assistant to join their enthusiastic team.

This role would be to work as part of a team in the classroom supporting the class teacher and working with either one or two children within the class. The hours for this fixed term, term time only, contract are 8.30-15.15 every day until 31/08/2025.

The successful candidate will need to be an enthusiastic, motivated and caring person who is able to work in close partnership with the Class Teacher and team. Experience of working in a similar setting or supporting children with additional needs is desirable.

The successful candidate will:

- enjoy working with children
- help children to be independent and achieve their best
- have high expectations for behaviour and learning
- have a positive attitude and be committed to supporting children's learning
- have excellent communication skills
- have a positive and flexible attitude
- be an excellent team player
- be organised, take initiative and be able to work independently
- have good Literacy and Mathematics skills (preferably to GCSE 'C' grade or equivalent)

The pay level is B depending on experience.

If you would like an information pack and application form please contact Lisa Goodall in the Infant school office on 01252 323137 or by email on adminoffice@talavera-inf.hants.sch.uk.

Closing date Monday 2nd December 2024 at Noon

Interviews Wednesday 11th December 2024

Start date Monday 6th January 2025

Aldershot Football Team Spring term sign up

We are delighted to be continuing to work with Aldershot football team, and will be having their after-school football club for our Spring term next year. If you would like to sign your child up, please find the flyers attached with further information.

Please note, Year 3 and Year 4 pupils will need to be signed up for the lower school club, and Year 5 & Year 6 will need to be signed up to the Upper school club.

Yours faithfully,
Talavera Junior School



FFT National
Attendance Award
2023/24

